

## Terms of Sale 2018

The full company name is Optiport Ltd Trading as Environmental Monitoring

1. Environmental Monitoring standard terms and conditions apply. By placing an order with Environmental Monitoring you have agreed to our terms and conditions. The order must be agreed in writing
2. Payment terms:  
New Customers and Initial order – The initial invoice must be paid in full prior to goods being shipped  
Future orders- goods of value up to £1000 paid no later than 30days of receipt of invoice  
Orders greater than £1000. Payment with order on proforma invoice  
Overseas clients – payment upon proforma
3. Goods should be inspected for faults and damage within 3 days of receipt of goods. Any damages or faults reported after that period shall not be accepted.
4. Cancellation of order: A cancellation period of 48 hrs is permitted from the initial order. Outside of this period a charge of 75% will be made
5. Limitation of liability. Environmental Monitoring limits liability to any fault with equipment only to the equipment supplied. It accepts no responsibility for loss of earnings, time loss or any other cost associated with monitoring cost and monitoring time.
6. Delivery period: This is defined on the quote as the time for the goods to reach the client. It is a general indication only. Where stated a delivery or collection cost may apply if requested
7. Validity of quotation: 30 Days
8. All prices exclude VAT unless otherwise stated
9. All prices exclude Freight, Insurance and Packing. This will be charged additionally.
10. All prices exclude any installation, commissioning and training unless otherwise detailed in the quotation.
11. Warranty 12 months parts and labour. Warranty is “**Return to Base**” unless otherwise agreed in writing. Warranty only covers faulty materials not damaged items
- 9a. Any “return to base” shipment is paid for by the client.
10. The title of the goods belongs to Environmental Monitoring (Optiport Ltd )until paid in full. If goods are not paid for in full by the 30days after receipt of goods Environmental Monitoring shall act to retrieve the goods or seek court action. Any Credit facility will be immediately revoked
10. Standard daily and hourly rates are :£390 / day and £70/hour . All rates must be identified and agreed prior to a service being offered
11. Any Cheques sent are to be made payable to Optiport Ltd and to be sent to the standard address on the quote.
12. All intellectual property shall not be forwarded for use by any third party without the permission of Environmental Monitoring.
13. Where appropriate reference standards must be supplied in conjunction with any job that requires equipment to meet a certain standard. With highlights and amendment of the requirement/ variation from the standard
14. Environmental Monitoring terms and conditions are held in priority over the terms and conditions of any party purchasing goods or service from Environmental Monitoring
15. The legal name of the company is Optiport Ltd trading as Environmental Monitoring